



Alliance for the Commercialization of Canadian Technologies

INNOVATION 2013

Canada's R&D Partnership Conference

**The Changing Landscape of Partnership &
Commercialization**

**December 4 - 6, 2013
Marriott Eaton Centre, Toronto, ON**

Exhibitor Opportunities

INNOVATION 2013 – Canada's R&D Partnership Conference, is a unique national annual event that will take place on December 4 - 6, 2013 in Ontario's Capital city of Toronto. The conference aims to address the future of research competitiveness and innovation in Canada's economy. By bring together all the major private and public stakeholders within the Canadian innovation community, this conference will foster increased partnerships and collaborations among public, academic and private sectors.

For Exhibitors: This is your opportunity to showcase your products and services to the full spectrum of publicly supported performers of research including universities, hospitals, colleges, polytechnics, Federal laboratories and the various Centres of Excellence from across Canada. Exhibit space is limited and available on a first come, first served basis.

Coffee breaks will be strategically located to generate traffic to the Exhibitor areas.

Benefits

The benefits of being an Exhibitor Participant at **INNOVATION 2013** include:

- Acknowledgement as an Exhibitor participant on the INNOVATION 2013 website - <http://innovationpartnership.ca/>
- Numerous opportunities to engage in face-to-face discussions and generate new partnerships, collaborations and clients in one central forum with industry, academia and government.
- Recognition listing in the final Conference program distributed to all conference delegates and posted on the INNOVATION 2013 website.
- The exhibit area is located outside the main meeting rooms. All breaks are held in the exhibit area. The networking cocktail reception scheduled for Thursday December 5, 2013 will be held adjacent to the exhibit area.
- Space at the Exhibitors Fair available for two (2) days.

Don't wait too long—we expect to quickly sell out and we want you to be there!

Exhibitor Fees

The cost of exhibition space is \$950.00 (plus HST) and consists of:

- One standard 8' x 8' floor space,
- Eight foot high back draping with three foot high side draping,
- Two chairs and one table

How to Reserve Space

Please fill in the Exhibitor Contract Form that can be found below and email, fax or mail it to ACCT Canada's office (contact details can be found on contract form). Space is limited, therefore please ensure that you submit your contract with full payment no later than October 31, 2013.

For additional services

Should you require additional services such as exhibit materials, they can be order from:

Robinson Show Services
7615 Kimbel Street, Unit 3 – 5
Mississauga, ON L5S 1A8
Attention : Connie Parlee, Account Manager
905-417-7789
connie@robinsonshowservices.ca

To access the order form <http://innovationpartnership.ca/ACCT-EXHIBITOR-KIT.pdf>

For internet services and electrical please reference the order form at the end of this page. Please note wireless internet access is complimentary. For a hardwired line, please consult the order form at the end of this page.

Exhibitor Representatives

Exhibitor representatives will have access to the exhibit hall and coffee breaks. To participate in conference sessions, exhibitor representatives must register for the conference.

Allocation of Space

Assignment of exhibitor space will be made on a first-come first-served basis. Space will not be held without full payment and a signed Exhibitor contract.**

***ACCT Canada reserves the right to assign or relocate as deemed necessary.*

Set-Up and Dismantling of Exhibits

Organizations may begin to assemble their displays between 3:30 pm to 8 p.m. on Wednesday, December 4, 2013. It is expected that all displays will be presentable by 7 a.m. on Thursday, December 5, 2013. Dismantling may begin after the last afternoon coffee break on December 6, 2013 (3pm). All exhibits must be dismantled by 6pm December 6, 2013.

Cancellation Policy

All cancellation requests must be received in writing. Organizations that submit a cancellation request in writing by fax (416-968-6818) or e-mail (info@acctcanada.ca) on or before November 1, 2013 will be entitled to a full refund less a \$100 administration fee. Cancellation requests received after November 1st are non-refundable.

Insurance

The Exhibitor participant organization covenants and agrees to indemnify and hold harmless the Marriott Hotel, ACCT Canada and Funnel Communications Inc. from and against all claims, demands, charges, losses or damages arising or alleged to arise directly, indirectly or incidentally by reason of any act, omission or operations of the Exhibitor organization, its officers, employees, agents or anyone for the Exhibitor is legally responsible.

The Exhibitor organization acknowledges that its equipment and property at the Hotel is not protected by insurance, fire, theft, vandalism, etc. by the Marriott Hotel, ACCT Canada or Funnel Communications Inc. and the protection of such is the responsibility of the Exhibitor participant.



**EXHIBITOR/INNOVATION SHOWCASE CONTRACT
INNOVATION 2013**

December 4 - 6, 2013 at the Marriott Eaton Centre, 525 Bay Street, Toronto, ON

Company/Contact Information

Name _____ Title _____

Company _____

Address _____

Street Address (if different) _____

City _____ Province/State _____

Postal Code/Zip Code _____

Phone _____ Fax _____

Email _____

Company Website Address _____

Check one:

☐ Fees: \$950.00 + \$123.50 (HST) = \$1073.50 CDN ☐ Waived (part of partnership/supporter agreement)

Method of Payment

Please make cheque payable to ACCT Canada

_____ Cheque enclosed _____ Visa _____ MasterCard

Cardholder's name _____

Account # _____ Expiry Date _____

Cardholder's signature _____

I have read and agree to all the terms and conditions outlined in the Innovation 2013 Exhibitor & Technology Showcase Opportunities package.

Signature of person requesting exhibit space

Mail/E-mail or fax completed contract along with payment to:

ACCT Canada
189 Queen Street East, Suite 1
Toronto ON M5A 1S2
Email: info@acctcanada.ca
Phone: 416-968-0260 Fax: 416-968-6818

Shipping Instructions :

DELIVERY & STORAGE OF MATERIALS

All deliveries must be shipped to our receiving entrance located next to the hotel parking garage entrance (middle ramp) on Queen Street. Due to limited storage space, delivery of materials will be accepted no more than **48 hours prior** to an event, unless storage has been reserved in advance. **The hotel will not accept packages with brokerage fees attached for any shipment whatsoever.**

The following information must be clearly marked on each box:

Attention: Banquet Department
Box__ of__

Eaton Centre Marriott
525 Bay Street
Toronto, ON
M5G 2L2

Tel: (416) 597-9200

Hold for:

Room: Ballroom Foyer

Date: December 4, 2013 @ 2pm.

Event Name: ACCT Innovation 2013

Contact:

Event Manager: Anthony Laycock (ACCT) /Elke Smith (Marriott)

Shipped From:

Material must be removed from the hotel on the last day of the event. The hotel will not be responsible for damage or loss of any items left on the premises prior to, during or following an event. Daily cartage and storage fees will apply.

Arrival and departure times for large set ups must be arranged in advance in order to ensure access to the loading dock.

If assistance is required with boxes, packages or freight, a labour charge will apply.

Please note that any materials arriving before December 2, 2013, may be subject to storage charges.



EXHIBITOR ORDER FORM

TORONTO MARRIOTT DOWNTOWN EATON CENTRE HOTEL

525 Bay Street
Toronto, Ontario M5G 2L2
Tel. 416/ 597-9200 Fax. 416/ 343-9027

- | | | |
|--------------------------|--------------------------------|--|
| <input type="checkbox"/> | Power Requirements | 15amp circuit, \$45.00 per booth per function
(includes extension cord and power bar safely taped) |
| <input type="checkbox"/> | High Speed Internet Connection | \$50.00 per day |
| <input type="checkbox"/> | Analog Telephone Line | \$35.00 single phone line. Local calls are \$1.10
per call. Long distance calls are subject to hotel
service charge of 45% |
| <input type="checkbox"/> | Security | Marriott is able to provide Security Officer(s)
around the clock for the duration of your event. The cost
is \$37.50 per hour plus taxes and must be arranged in
advance. |
| <input type="checkbox"/> | Easel | \$5.00 each per day |

All prices quoted above are subject to 13% HST & 18% Service Charge

Place a check mark beside any item you wish to order. Where appropriate, please indicate how many of each item you would like. Send your request to:

elke.smith@marriott.com



EXHIBITOR INFORMATION

Name of Conference:

Booth Number:

**Dates that Equipment
is Required:**

Exhibitor's Name:

Company Name:

Address:

Phone #:

Fax #:

E-mail Address:

Billing:

**Please provide the following information, if you prefer the charges to be
applied to your Credit Card:**

Name of Credit Card Holder:

Type of Credit Card:

Credit Card Number:

Exp: